

Guiseley Juniors Football Club

Risk Assessment 2025-2026



The following Risk Assessment covers all age groups from U4's through to U18's within both Guiseley Girls Juniors Football Club and Guiseley Juniors Football Club. It encompasses all Club home venues used for both training and match days as detailed below:

Location	Address	Lead Contact	Contact Details	Applicable Playing Surface(s)	Emergency Action Plan In Place
Guiseley High School	Fieldhead Road, Guiseley, LS20 8DT	Edu Lettings	Guiseley High School 01943 872315 info@guiseleyschool.org.uk EDU Lettings 03331 020303 schools@edu-lettings.org	3G AstroTurf / Grass	Yes
St Mary's High School	Bradford Road, Menston, Ilkley, LS29 6AE	Jackie Ash	01943 883000 J.Ash@stmarysmenston.org	3G AstroTurf / Grass	Yes
Ben Rhydding Sports Club	Leeds Road, Ilkley, LS29 8AW	Secretary	01943 607497 secretary@benrhyddingsportsclub.co.uk	3G AstroTurf	Yes
Benton Park School	Harrogate Road, Rawdon, Leeds, LS19 6LX	Vivify	Vivify 0161 694 0111 www.vivifyvenues.com Benton Park School 0113 2502330 secretary@bentonpark.net	3G AstroTurf	Yes
Guiseley AFC	Nethermoor Park, Otley Road, LS20 8BT	Trudi Hannaford	Trudi.Hannaford@guiseleyafc.co.uk 07507 750583	3G AstroTurf	Yes
Yarnbury RFC	Brownberrie Lane, Horsforth, Leeds, LS18 5HB	Matt Darlingwater	Tel: 07754 882525	3G AstroTurf	Yes
Prince Henry's Grammar School	Farnley Lane, Otley, LS21 2BB	Pippa McPherson, Admin Manager	01943 463524 mnp@princehenrys.co.uk	3G AstroTurf	Yes
Co-op Academy Grange	Haycliffe Lane, Bradford BD5 9ET	Heather Burke (Office Manager)	01274 779555 grangesportscentre@coopacademies.co.uk	3G AstroTurf	Yes

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GOALS Bradford	282 Kings Road, Bradford BD2 1JP	Ben Hilton	bradford@goalsfootball.co.uk 01274 610061 (extension: 2215)	3G AstroTurf	Yes
Shaw Lane Recreation Ground	Off Queensway, Guiseley, LS20 9JJ	Leeds City Council Green Spaces Team	parks@leeds.gov.uk	Grass	Yes
Bedquilts Recreation Ground			parks@leeds.gov.uk	Grass	Yes
Kirk Lane Park	Park Road, Yeadon, LS19 7FS	Leeds City Council Green Spaces Team	parks@leeds.gov.uk	Grass	Yes
Rufford Park Primary School	Rufford Avenue, Yeadon, Leeds, LS19 7QR	Sarah Jacques (Pinnacle Facilities Management)	07359 272407 sarah.jacques@pinnaclegroup.co.uk	Grass	Yes
St. Oswald's CoE Primary School,	The Green, Guiseley, LS20 9BT	Matilda Brown	matilda.brown@stoswaldsleeds.org 01943 883000	Grass	Yes
Ss Peter & Paul Catholic Primary	Crofters Lea off New Road, Yeadon, LS19 7HW	Alan Holdsworth	A.Holdsworth@ssppyeadon.org schooloffice@ssppyeadon.org Tel: 0113 323 0419	Grass	Yes
Whitelands Playing Fields	Whitelands, Rawdon, LS19 6BU	Leeds City Council Green Spaces Team	parks@leeds.gov.uk	Grass	Yes
Rawdon Littlemoor Playing Fields	New Road Side, Rawdon, LS19 6DD	Leeds City Council Green Spaces Team	parks@leeds.gov.uk	Grass	Yes

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Other Applicable Club Policies & Procedures	
Health & Safety Policy	
Anti-Bullying Policy	
Child Welfare & Safeguarding Policy	
Site Emergency Action Plans (Individual per location)	
Codes of Conduct (Managers, Coaches, Club Officials; Young Players; Match Officials; Spectators, Parents, Carers)	
Equality Policy	
FA Concussion Guidelines	
FA Photographing & Filming Children Guidance	

Insurance Cover	
Public Liability Insurance	Provided by Sportsguard via affiliation with West Riding County FA
Personal Accident Insurance	

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Extreme weather conditions - windchill, rain, temperature	Extreme weather conditions can cause a huge variety of risks, such as flooding, Cold standing water, frost, snow	Possibly, it depends on the disability. Team Manager to check with players parents / carer to assess this and be prepared to take appropriate action when necessary	Amber	The Referee, Team Manager or other Club Officials will call off the fixture or training session, if extreme weather is expected. The Management Committee will issue advice in the event of extreme weather conditions. Less extreme weather eg very cold but clear and on AWP ensure clothing appropriate- warm 'beanie' hats, gloves, tracksuits, limit standing esp goalkeepers	Green	Team Managers check weather and forecasts day before / evening before and few hours prior to matches and training and act accordingly.
Extreme weather conditions - heat, sun and humidity	To some children yes - may be anything from asthmatic to more sun sensitive skin so more vulnerable in hot weather	Possibly, it depends on the disability. Team Manager to check with players parents / carer to assess this and be prepared to take appropriate action when necessary	Amber	Manager checks on individual cases if any are more vulnerable. Own water and additional drinks (all personal) Regular rest and drinks breaks in shaded areas where possible. Own Sun cream	Green	Team Managers to remind parents regarding information provided to ensure players have adequate drinks and suncream
Consent to be photographed / filmed	Safeguarding, in some cases a child may be a Ward of Court or other legal restriction	Possibly, it depends on the disability. Team Manager to check with players parents / carer to assess this and be prepared to take appropriate action when necessary	Amber	Consent given on the Players Annual Registration Form. Club Secretary & CWO / DSO follow up any concerns / issues and advise accordingly and as necessary.	Green	Designated Safeguarding Officers (DSO) CWO check.
Consent for contact via social media and to have info on / be visible on social media	Safeguarding, in some cases a child may be a Ward of Court or other legal restriction	Possibly, it depends on the disability. Team Manager to check with players parents / carer to assess this and be prepared to take appropriate action when necessary	Amber	Consent given on the players Annual Registration Form. Club Secretary follows up any concerns / issues and advises accordingly	Green	Designated Safeguarding Officers (DSO) CWO check
Conduct & behaviour concerns abuse of match officials and the unacceptable behaviour by over competitive parents, spectators and coaches on the sidelines.	Yes and could be higher in some cases - Team Manager support / advice DSO / CWO	Yes and could be higher in some cases - Team Manager support / advice DSO / CWO	Amber	GJFC follow The FA's Respect programme aimed at tackling unacceptable behaviour & have specific Codes of Conduct for all to observe eg The Football Association's Respect Code of Conduct for coaches, team managers and club officials and The FA's Respect Code of Conduct for spectators and parents/carers and likewise for Players. So is clarity re: acceptable/ unacceptable practice and both Club and County FA disciplinary procedures to back up.	Amber due continued monitoring	Full GJFC Management Committee supporting DSO / CWO or any volunteer raising issue. Ongoing.

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Clear procedures for referring safeguarding concerns and managing allegations against GJFC Volunteers	Yes, if these are not followed	Possibly yes if these are not followed and any further agreed reasonable adjustments	Amber	Promoting safeguarding awareness. Use of FA's Club Portal system by CWOs / DSO and club secretary to keep track of safeguarding training and DBS Checks. Promotion of culture of listening to children throughout the club.	Green	Continued monitoring of FA's Club Portal System by CWOs / DSO and club secretary to e keep track of safeguarding training and DBS Checks for all volunteers.
Children and parents / carers have DSO details & how to raise concerns	Yes, if these are not available	Possibly yes if these are not available	Red	CWOs / DSO details and contacts on documentation and website. All made aware. All Managers and Committee DBS checked and completed FA Safeguarding training and are in date. Club has Child Welfare and Safeguarding Children Policy and Club Complaints & Disciplinary Procedure Separately Club has Whistle-blowing Policy inc links for the FA's safeguarding team, Police etc .	Amber (as continuous monitoring)	Continued monitoring by CWOs / DSO and club secretary, any concerns to be dealt with immediately also to keep track of safeguarding training and DBS Checks for all volunteers.
Volunteer ratios: junior players	Yes - lead manager and 2nd adult. Brief both on roles and responsibilities.	Check individual understanding with requirements and support	Amber	Discuss risks and how to manage them. Clearly defined lead Manager and supporting adult DBS roles. Always minimum 2 adults for GJFC at Football Activity	Green	Review learning and communicate across club.
Permanent goal posts. Temporary goal posts	Goalposts may collapse, paint splinters caused by rust, members of the public climbing on them and falling/damaging. Fixing nets with metal type 'cup hooks'. Temp Goalposts have a greater possibility of collapse.	Same	Amber	BSI BS Standard goals used - BSEN 748 (2004) and BS 8462 (2005) and FA Goal Post Safety Guidelines must be followed at all times, clearly stated in GJFC H&S Policy and procedures. GJFC do not use goals with metal cup hooks, this is checked. Referee / Manager should clear the posts safely prior to play/ training. Temp goals when not in use are put away and stored safely and therefore checked safe when assembled for use.	Green	All Goals with exception of some Temp goalposts used for matches that GJFC provide for younger age groups are part of facilities we hire from Leeds CC, Schools etc. Any concerns and Manager to report to GJFC Committee to follow up asap with the facility provider. Ensure spares available for any temporary goal posts when needed.
Grass Pitches Uneven ground, presence of potholes / objects, surrounding area, nails, metal, litter, broken glass even inc Dog Excrement (& any other animal faeces)	Players, Officials, Members of the Public.	Officials, Parents / Carers Siblings Members of the Public.	Amber	Check the pitch, all weather surface or field for any obstacle, item or implement which may cause harm or discomfort to any player, official or spectator. Managers advised to have 'Dog Poo' bags in their Managers bag so when at grass pitches that are accessible to Dog Walkers (Shaw Lane, High Royds & certain school pitches we hire), Such bags also can be employed to remove other items listed.	Green	All 'home' venues used by GJFC for Training and Matches are hired from either Schools, Leeds City Council or other organisations. Hence it is the venue owner's responsibility to ensure pitch is appropriately assessed and continues to be fit for purpose. However, GJFC check on a week by week basis for hazards that can arise such as damaged facilities. If issues

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						arise from these checks then our Managers / Coaches must report things promptly to the management committee. This is so they can be followed up with the owners of the facilities we use. If anything is unsafe and cannot be made safe then the match or training session should not take place.
Motor vehicles, parking areas or roads present a risk to pedestrians.	Yes, if not considered and action not carried out	Yes, if not considered and action not carried out	Amber	All 'home' venues used by GJFC for Training and Matches are hired from either Schools, Leeds City Council or other organisations. So, Managers know and follow instructions and ensure all involved with their team – Players, Parents and families and Volunteers are communicated with and aware of vehicles for facilities used.	Green	Any changes or communications regarding parking or access from facilities are clearly advised by the Club Secretary to those concerned. Additional social distancing requirements for these areas and arriving and departing have been briefed and advised and agreed to by Managers, Volunteers and Parents.
Retrieval of balls during matches and training - any areas could be a hazard - bushes, trees, ditches	Yes, if not considered and action not carried out	Yes, if not considered and action not carried out	Amber	Varies on Match pitch. (Not issue often on AWP 3G /4G due enclosure height). Manager to assess and agree a safe system involving Volunteers / Parents and not involving junior players. Spare match balls available.	Green	Managers have a system and ensure all involved with their team - Players, Parents and families and Volunteers are communicated with and aware of the system. down sanitizer after.
Match / Training actual football too hard / or damaged. Someone injured by such a ball.	Same	Same	Amber	Balls should be checked by the Referee/Match Official/Coaches prior to games or training. Damaged balls not used disposed of and replaced	Green	Make sure all balls are pumped to correct pressure, as per the manufacturer's guidelines. When leather/surface peels they should be destroyed.
Players and coaches are wearing the correct footwear for the surface. Sharp / damaged studs or blades can cause lacerations and other injuries to others	Same	Same	Amber	Managers check to make sure that studs their players are wearing appropriate footwear for the surface. Players/ parents should regularly check their studs. Should any footwear be a hazard then it has to be changed before participation.	Green	Manager to remind of this hazard and inform parents at training / matches Player's boots and the 'blades' or 'studs' on them should be checked regularly for safety 'blades' with sharp worn edges and also 'studs' with sharp or exposed metal - players wearing such boots on concrete or gravel should therefore be actively discouraged as this can cause this problem)

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						Referees do inspect player's boots accordingly (FIFA Laws of the Game and Guidelines for Referees)
Jewellery causing strangulation if loose or injuries or lacerations to Players	Same	Same	Amber	All items of jewellery (necklaces, rings, bracelets, earrings, leather bands, rubber bands, etc.) are strictly forbidden and must be removed. Using tape to cover jewellery is not acceptable. (As per Law 4 The FA / FIFA Laws of the Game concerning Equipment)	Green	Manage to remind of this hazard and inform parents at training / matches
Accidental bodily harm - Injuries to players is a regular occurrence and should be taken very seriously. Injuries to members of the public on the sidelines are less common however still a fairly regular occurrence.	Siblings as spectators, perhaps younger than age group playing	Possibly - team Manager check	Amber	Football is a contact sport and injuries are often seen as part and parcel of participating. However, it is important that harm is reduced, for example by wearing shin pads Clubs and Coaches ensure that all precautions are taken in order to reduce the likely chances of an injury being sustained. Players warm up and cool down correctly. If an injury should happen Managers and Volunteers have FA Emergency Aid training and each team has their own First Aid Kit taken to every session in the Managers bag. Each location also has an Emergency Action Plan. Any Head injury - if in doubt, FA concussion guidelines must be followed.	Green	If in any doubt about the severity of an injury and believe it could be life threatening contact the emergency services on 999 As per location's Emergency Action Plan. For all such accidents / incidents complete a GJFC Accident Report form and submit asap to GJFC Health and Safety Officer. Parents have been advised that they need to remain at all football activity for minor injuries. They have given consent for first aid though understand GJFC Managers etc as Introduction to First Aid in Football qualified volunteers will only give this in life or limb threatening situations.
Conduct of players could put any other person at risk including - other players, match officials, volunteers and spectators Dangerous Play, physical violence.	Same	Same	Red	The referee should caution or send off an overly aggressive player. If it is believed violence could occur the offending players should be cautioned or sent off. Managers should be proactive and substitute such a player and speak to them before gets this far	Amber	The Manager should train players to tackle correctly and safely, avoiding dangerous play. The club should remove any player from the field of play if behaving in a violent or dangerous manner. Remind of the Respect Code of Conduct Young Players they agreed too.

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Risks involved with dehydration and exhaustion (this is in addition to hot weather)	Possibly, in some cases - Team Manager check	Possibly - Team Manager check	Amber	Players / parents instructed to bring their own drinks and also additional water to games and training. This is to be checked. Managers are aware and act in cases of specific vulnerability. Fainting / loss of consciousness contact the emergency services on 999 As per location's Emergency Action Plan and as could be life threatening	Green	If in any doubt about and believe it could be life threatening contact the emergency services on 999 As per location's Emergency Action Plan. For any such incidents complete a GJFC Accident Report form and submit asap to GJFC Health and Safety Officer.
Proximity to the pitch. Players and spectators colliding: Players may collide with members of the club or public whilst running at speed	Possibly, in some cases - Team Manager check	Possibly - Team Manager check	Amber	This should be reduced a lot by the use of RESPECT barriers for Spectator areas. The use of these barriers is GJFC Policy for all matches. Spectators not allowed on any 4G 3G AWP playing surfaces – must be off it and on any viewing areas socially distanced	Green	Use of RESPECT barriers checked by GJFC. Members of the public must be a minimum of 2 meters from the edge of the sidelines, further back than 3 meters is recommended at most clubs so there is a 'runoff' The Referee can insist that members of the public are to move back to a distance of his/her choosing with full support from the club.
Any loss of consciousness by anyone present. Breathing issues	Possibly, in some cases - Team Manager check	Possibly - Team Manager check	Red	Managers aware and Introduction to First Aid in Football training includes importance and response for 'Sudden Cardiac Arrest' and actions including the use of Defibrillators. In any cases of loss of consciousness contact the emergency services on 999 as per location's Emergency Action Plan as could be life threatening. Defibrillator collected also as per location's Emergency Action Plan	Amber	Though in date for FA Emergency Aid Managers and Volunteers are encouraged to complete FA online 'Sudden Cardiac Arrest' course as an important refresher. Ensure Location's Emergency Action Plan is complete regarding Defibrillator locations and collecting asap just in case.
Bleeding injuries - as a contact sport, risk of picking up an injury or open wound during a fixture / training although not common Blood loss has a big impact on life and risks associated with Blood. So safety of players, officials and volunteers too.	Possibly, in some cases, more fear & upset than young people on average - Team Manager check	Possibly - Team Manager check	Red	First Aid kit provided to every team manager and managers bag with dressings, wipes, gloves etc Managers and Volunteers have FA Emergency Aid training and each team has their own First Aid Kit taken to every session in the Managers bag. Each location also has an Emergency Action Plan Any bleeding injury First Aider to follow training re Hazards of Blood to injured person and others present including themselves. Yellow waste bags in First Aid kits.	Amber	If in any doubt about the severity of an injury so significant blood loss, can't be stopped by First Aid it could be life/ limb threatening contact the emergency services on 999 As per location's Emergency Action Plan. For all such accidents / incidents complete a GJFC Accident Report form and submit asap afterwards to GJFC Health and Safety Officer. Parents have been advised that they

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						need to remain at all football activity for minor injuries. They have given consent for first aid though understand GJFC Managers etc as Introduction to First Aid in Football qualified volunteers will only give this in life or limb threatening situations.
Travel arrangements to Football activity	Yes, players advised travel only with household members (support bubble). Parents advised and consented	Yes, travel only with household members. Avoid public transport if possible/or wear a face covering.	Amber	Remind parents/carers and adults are aware of Government guidance re travel.	Green	Managers Review after football sessions and respond to any concerns they have, possibly contacting specific parents directly.
Changing / showers/ toilets:	Possibly, in some cases - Team Manager check	Possibly - Team Manager check	Amber	Instructed and reminded players to go to the toilet beforehand and arrive already changed and ready if toilet / changing facilities are not available.	Green	Pitches Officer / Managers concerned to review situations with facilities such as Shaw Lane, Bedquills and Yarnbury RFC for Matches in September and communicate. Away fixtures September onwards, Manager to obtain information beforehand and advised all concerned.
Participant additional needs, CONSIDER • Deaf players (BSL signers); • Blind players; • Wheelchair accessibility; • Learning disability; • Autism; • ADHD; • Pan-disability; • Impairment-specific; • Communication where English is not spoken/ first language. • ANY OTHERS	Possibly in some cases - needs etc advised by parents / carers appropriately on the players Annual Registration Form. Team Manager checks further and advises and is supported regarding Reasonable Adjustments requirements	See area of risk	Amber	GJFC is an inclusive organisation with appropriate policies and procedures. Respect Codes of conduct at all levels, Child Welfare & Safeguarding Children policy and procedures.	Amber as Monitoring ongoing	CWOs / DSO and club secretary to monitor and keep track of any needs here as advised by a Team Manager and support also provide any safeguarding support.

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Relevant medical information in respect of participants	Yes, if information is unknown.	Yes, if information is unknown.	Red	Gather info prior to football activity from Member forms, risk assess; agree with relevant parties- parents/carers & manager and DSO / CWO who needs to know any confidential info and share accordingly.	Amber	Review and implement
No spitting, Hygiene protocol; Disciplinary procedures.	Yes	Yes	Red	This is expressly stated that it should not occur in all information and Re start declaration parents have made Disciplinary procedures can follow initial warnings.	Amber	Review, remind and reinforce
No chewing gum, Hygiene protocol;	Yes	Yes	Red	Not allowed anyway due choking risk during football Activity and AWP / 3G / 4G rules.	Amber	Review, remind and reinforce
Local medical centres / first aid arrangements	N/A	N/A	Amber	Managers and Volunteers have FA Emergency Aid training and each team has their own First Aid Kit taken to every session in the Managers bag. An Emergency Action Plan is in place for each location and includes the location, address, postcode and number for local medical centres.	Green	Managers to review Emergency Action Plans for their assigned training and match venues.
Emergency evacuation procedures	Possibly, in some cases - Team Manager check	Possibly - Team Manager check	Amber	Parents and all Managers / Volunteers advised for all training facilities of these, inc assembly area etc.	Green	Managers are to check their information is up to date for the season and the facilities they are using.