



## **INTERNAL CLUB TRANSFER OF PLAYERS – Version 3.0**

The Club Secretary or Head Coach must be informed of all potential transfers before taking place between teams to ensure that this is in the interest of all parties.

Player transfer between teams of the same age group is encouraged when it is of the player's and the team's interest, and it would suit the player's current ability, progression and enjoyment to move teams.

If a player requests a transfer, then they should be asked the reason for wishing to move teams in a non-confrontational manner but explain any concerns you may have to the player / parent regarding the transfer.

If a player requests a transfer mid-season then the manager should talk to the player in question to try and encourage him / her to stay with the team until the end of the season but there may be occasions where this is unavoidable.

You should then contact the manager of the team the player wishes to join to discuss and ensure they are in a position to accommodate that player.

If a player from another team contacts you then you should ask if they have discussed the possible transfer to your team with their current manager.

You should then contact the manager of the team and discuss the possibility of that player transferring to your team.

Once the managers have both agreed in principle that the transfer can be carried out then they need to ensure that the membership has been paid and the kit returned and determine whether the league needs to be informed.

Managers of each age group should meet at least every 2 seasons but preferably every season to review the players in all the teams in the age group to determine whether a player should be given the opportunity to transfer from one team to another. Where teams in age groups are streamed, movement between these teams should only take place at the end of each season unless special permission has been given by the Head Coach / Club Secretary.

Players must not be forced from one team to another in any circumstances.

If the managers cannot come to an agreement regarding the transfer of a player then this must be passed to the Management Committee for them to make a decision.