



# MEMBERSHIP REGISTRATION FORM - (Player) Season 18/19 – Version 2.0

Team Managers Name: .....

Age Group (season 18/19): Under ..... Team Name (Blue, White, etc.): .....

PLAYER SURNAME .....

PLAYER NAME .....

PLAYER DATE OF BIRTH: .....

MEDICAL DETAILS: Please indicate if the player has any medical condition we should be aware of (e.g. Asthma): -

- By signing, I agree to observe the Club Rules and Rules/Regulations of The F.A and County F.A. and all Competitions in which the Club participates.

PLAYER Signature: .....

Date : .....

PARENT/GUARDIAN SURNAME.....

PARENT/GUARDIAN NAME .....

**CONTACT DETAILS: -**

House number .....

Post Code .....

Street .....

Phone Number: .....

Town .....

Email: .....

**ALTERNATIVE EMERGENCY CONTACT:** Please give details of another person who you would like us to contact in an emergency: -

SURNAME.....

NAME .....

Phone Number: .....

**PARENTAL/GUARDIAN CONSENT by signing this form:**

- If my son / daughter is injured whilst playing football / travelling to and from football events and I cannot be contacted, I hereby give my consent for my child to receive medical attention
- I consent to the Club registering my son/daughter as a member of Guiseley Junior FC and registering them with relevant leagues and The FA
- I understand that by way of Club Membership my son/daughter is not automatically entitled to play in any competitive football as entered by the Club. Team selection is by the Team Manager only and his decision is FINAL.
- I agree to observe Club rules & policies (including fines) and that of The F.A. and County F.A. and all Competitions in which the Club participates.
- I agree that I will not at any time leave my child unattended and if I nominate an appropriate adult this will be advised to the team manager.
- I confirm I have settled all financial liabilities with any other Club, League and, or The FA (including return of kit or equipment)
- I agree and consent to all sections of the guidance notes appended to this application form

PARENT: Print Name .....

Signature: .....

Date : .....

**WEB SITE CONSENT:**

Please tick the box if you **DO NOT** wish your child's photo be published on the club's website (see web site for more info)

NB: If you have ticked this box because the child is a Ward of Court or other legal restriction please inform the Club Welfare Officer so additional safeguarding policies can be implemented.

**PREVIOUS REGISTRATIONS:**

Please note that the Club needs to seek FA approval for any player over the age of 10 who is seeking to register for a club in England and who has previously been registered for a club abroad (including the other Home Associations), or who is a foreign national seeking to register for the first time in this country. Please tick here if this **DOES** apply

**PAYMENT: -**

**1. Pay by electronic transfer direct to club bank account**

Transfer to be made to: Account: GUISELEY JUNIOR FC Sort Code: 20-48-42 Account: 90358185

Payment reference to use as below: -

**Example Player: MARK SMITH**

Enter first three characters of child's surname:

Enter first three characters of child's first name:

Enter "18":

Put all elements together:

Please use the reference created above when making electronic transfer

e.g.:



## **Membership Registration Form - Guidance Notes**

### **Data Protection**

The information provided on this form will be used to administer the football and other related activities of the child. In some cases this may require the Club to disclose the information to the organisations we affiliate with and are governed by such as West Riding County FA, Wharfedale FA, relevant leagues and The English FA itself. In the event of a medical or child welfare issue arising the Club might have to disclose certain information to doctors or other medical specialists and/or the police, children's social care, the Courts and/or probation officers and potentially to legal and other advisers involved in an investigation. The person completing this form must ensure that everyone whose information is included on this form knows what will happen to their information and how it may be disclosed. The Club will follow the new GDPR Privacy Notice and the GDPR Data Protection Policy for Guiseley Junior Football Club. Copies of these can be found on the Website. **The club will not disclose the information provided to anyone else without first asking your permission to do so.**

### **Child and Parent(s)/Legal Guardian(s) Details**

Ensure the child's Full Name and their Date of Birth are provided, without them we cannot formally register the player with the Club and the League competitions our teams take part in (where applicable). Please provide as many contact details as possible to ensure the maximum number of options for the Club and its officials to communicate with you and your child.

### **Emergency Contact Details**

These will only be used in the event of an emergency or incident when a parent or legal guardian named in the application cannot be contacted by the Club. Please provide alternative details for an adult, such as a relative or friend.

### **Medical Information**

It is very important to indicate any medical conditions, allergies and any disabilities the child may have to maximise their welfare during club activities. In addition, if the child requires medication or is receiving treatment then advising the club of this is equally important. This ensures that club officials who supervise activities can take them into account, act accordingly in the event of an issue and inform any medical specialists that may be contacted and/or called out.

### **Parent/Legal Guardian Consent**

Many aspects of the club are governed by the guidelines and policies of The FA, in particular those relating to standards of behaviour for parents/carers/spectators, players and team officials as part of their RESPECT programme. Each parent/legal guardian of the child must sign this section if they will be attending any club activities and/or involved in transporting them to/from such even if only occasionally.

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### **MEMBERSHIP FEE SCHEDULE SEASON 2018/19 (DRAFT)**

New/Rolling Membership Fee	£125
New Membership Fee (after 1st January 2019)	£90
New Membership Fee (after 1st April 2019)	£40
Development Team Member Fee	£90+ £30 (kit tbc)
Development Team Member Fee (after 1st January 2019)	£60+£30 (kit tbc)
Development Team Member Fee (after 1st April 2019)	£30+£30 (kit tbc)

### **Payment of Membership Fees**

Should be made by direct bank transfer (or via the club website, charges apply using this method)

1. *For bank transfers, please use payment reference noted on your player membership form*  
Direct bank transfers made to: **GUISELEY JUNIOR FC** Sort Code: **20-48-42** Account: **90358185**
2. *Payments can also be made via the club website (fees apply) and managers will need to be informed of the payment reference/order number provided at the time of payment by the parent/guardian*



## GDPR PRIVACY NOTICE – Version 1.0

Guseley Junior Football Club ("The Club", "we", "our", "us") take your privacy very seriously.

This Privacy Notice sets out how we use and look after the personal information we collect from you. We are the data controller, responsible for the processing of any personal data you give us. We take reasonable care to keep your information secure and to prevent any unauthorised access to or use of it.

### What personal data we hold on you

Personal data means any information about an individual from which that individual can be identified.

We collect, use, store and transfer some personal data of our participants [and their parents or guardians], and other Club members.

You provide information about yourself when you register with the Club, and by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise.

The information you give us may include your name, date of birth, address, e-mail address, phone number, gender, and the contact details of a third party in the case of emergency. We may also ask for relevant health information, which is classed as special category personal data, for the purposes of your health, wellbeing, welfare and safeguarding. Where we hold this data it will be with the explicit consent of the participant or, if applicable, the participant's parent or guardian.

Where we need to collect personal data to fulfil Club responsibilities and you do not provide that data, we may not be able honour or administer your membership.

### Why we need your personal data

We will only use personal data for any purpose for which it has been specifically provided.

The reason we need participants' and members' personal data is to be able to run Guseley Junior Football Club and arrange matches; to administer memberships, and provide the membership services you are signing up to when you register with the Club. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a participant or member to provide the services you are registering for.

We have set out below, in a table format, a description of all the ways we plan to use your personal data, and which of the legal bases we rely on to do so. We have also identified what our legitimate interests are where appropriate.

Purpose/ Processing Activity	Lawful Basis 3 for processing under Article 6 of the GDPR.
Processing membership forms and payments/ subs	Performance of a contract
Organising matches	Performance of a contract
Sending out match or Club information and updates	Performance of a contract
Sharing data with coaches, managers or officials to run training sessions or enter events	Performance of a contract
Sharing data with leagues we are in membership of, county associations and other competition providers for entry in events	Performance of a contract
Sharing data with committee members to provide information about club activities, membership renewals or invitation to social events	The Club has a legitimate interest to maintain member and participant correspondence for club community purposes.
Sharing data with third party service or facility providers	The Club has a legitimate interest to run the organisation efficiently and as it sees fit. Provision of some third party services is for the benefit of the Club, participants and its members.
Sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority	The Club has a legitimate interest to run the organisation efficiently and as it sees fit. Application for funding is a purpose that benefits the Club, participants and its members.
Publishing match and league results	Consent. We will only publish your personal data in a public domain, including images and names, if you have given your consent for us to do so. In the case of children under the age of 13 then only with written consent of parent/guardian
Sending out marketing information such as newsletters and information about promotions and offers from sponsors	Consent. We will only send you direct marketing if you are an existing member, participant or other associated individual and you have not previously objected to this marketing, or, you have actively provided your consent.
To ensure we understand possible health risks	Consent. We will only process details on your medical history with your consent.



### **Who we share your personal data with**

When you become a member of the Club, your information, if you are a coach or volunteer will be or if you are another participant may be (depending upon which league(s) your team plays in) entered onto the Whole Game System database, which is administered by the FA. We also pass your information to the County FA and to leagues to register participants and the team for matches, tournaments or other events, and for affiliation purposes.

We may share your personal data with selected third parties, suppliers and sub-contractors such as referees, coaches or match organisers. Third-party service providers will only process your personal data for specified purposes and in accordance with our instructions.

We may disclose your personal information to third parties to comply with a legal obligation; or to protect the rights, property, or safety of our participants, members or affiliates, or others.

The Club's data processing may require your personal data to be transferred outside of the UK. Where the Club does transfer your personal data overseas it is with the sufficient appropriate safeguards in place to ensure the security of that personal data.

### **Protection of your personal data**

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

### **How long we hold your personal data**

We keep personal data on our participants and members while they continue to be a participant or member or are otherwise actively involved with the Club. We will delete this data a maximum of 3 months after a participant or member has left or otherwise ended their membership or affiliation, or sooner if specifically requested and we are able to do so. We may need to retain some personal data for longer for legal or regulatory purposes. The personal data that is stored on Whole Game System is subject to their privacy policy so we advise you review that policy together with this notice. If you would like your personal data to be deleted from Whole Game System then please contact them.

### **Your rights regarding your personal data**

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.

We may update this Privacy Notice from time to time, and will inform you to any changes in how we handle your personal data.

If you have any questions about this Privacy Notice then please contact Nicky Clarke, Club Secretary on [nicky@guiseleyjuniors.co.uk](mailto:nicky@guiseleyjuniors.co.uk)